



REMOTE SENSING APPLICATIONS CENTRE, U.P.

Sector-G, Jankipuram Kursi Road, Lucknow -226021 (U.P.)

Ph : 2730451, 2730815, 2730824 Fax : 2730535

E-mail : rsacup@yahoo.com

RSAC:P/TC:2018:

Dated : 05.09.2018

TENDER NOTICE

Separate sealed tenders are invited from the Manufacturers / Authorized dealers for the supply of following items. The tenderers are required to submit their quotation in Technical Bid and Commercial Bid separately in two sealed envelopes.

Sl.No.	Particulars of items	Cost of Tender Document in Rs.	Earnest Money Deposit in Rs.
1	Computer Consumables	500/-	8,000/-

The prescribed tender documents can be obtained from the Chairman, Purchase / Tender Committee, from **05.09.2018 to 25.09.2018** on submission of : (i) A written application on your letter head addressed to Chairman, Purchase/Tender Committee, RSAC-UP, Lucknow (ii) A non-refundable demand draft drawn in favour of Director, RSAC-UP, Lucknow of Rs.500.00 towards the cost of tender document (iii) A copy of Manufacturers/authorized dealership certificate; The tender documents format can be downloaded from website **www.rsacup.org.in**. If tender document is downloaded from website than Rs. 500.00 non- refundable demand draft must be submitted along with Technical Bid. Only technical expert should attend the meeting for opening the Technical Bid.

Last date of receiving of Tender Document 14.30 hrs. dated **26.09.2018**

Date & Time of Opening of Technical Bids 15.00 hrs. dated **26.09.2018**

Commercial bid of those firms will be opened who qualify the technical evaluation of Technical Bid. The date of opening of commercial bid will be informed to the technically qualified firms.

The competent authority of Remote Sensing Applications Centre, U.P., Lucknow reserves the right to reject/cancel any or all the tenders without assigning any reason thereof.

(Administrative Officer)

**Tender Document for Supply of
Computer Consumables
(Technical Bid)**



REMOTE SENSING APPLICATIONS CENTRE, U.P.

SECTOR-G, JANKIPURAM, KURSI ROAD,
LUCKNOW-226 021

Ph : 2730815 Fax : 0522-2730535

From:

.....
.....
.....
.....
Phone No.....
Fax No.....

To,

**The Director
Remote Sensing Applications Centre, U.P.
Sector-G, Jankipuram, Kursi Road,
Lucknow-226 021**

**Sub: Submission of Tender Document (Technical Bid Only) in response to your Tender Notice No.
..... dated:.....**

Sir,

We hereby submit our sealed **Technical Bid** in full compliance of the terms and conditions as given in the tender document under Form I to III along with the Technical specifications.

The **Technical Bid** is submitted in the sealed envelope as desired.

Thanking you,

Yours faithfully,

Date:.....

(Signature of Tenderer)
Authorized Signatory with Seal

REMOTE SENSING APPLICATIONS CENTRE

UTTAR PRADESH

Sector-G, Jankipuram, Kursi Road, Lucknow-226021

Phone: (0522) 2730815

Fax: 0522-2730535

Form-I

(To be filled by the Tenderer)

Tender Document Sl. No.

Date of Issue

Signature of Officer issuing Tender Document

1. Tender Notice No. and Date:.....
2. Particulars of Goods to be Supplied
3. Validity of Tender:
4. Amount of Earnest Money enclosed
- (with details of Bank Draft)
5. Last date and time of submission of Tender
6. Date and Time of opening of Sealed Tender
7. Name of Firm
8. Postal address and Mobile/phone/fax nos. and e-mail of the Tenderer.
.....
.....
.....

9. Documents attached with form:-
- I. Identity Proof of Proprietor/Partner/Director: Voter ID, Aadhaar Card, Driving License, PAN Card.
 - II. Address Proof of Proprietor/Partner/Director: Voter ID, Aadhaar Card, Driving License, Residence Certificate.
 - III. GST Registration No. Certificate.
 - IV. PAN of Proprietor/Partner/Director/Individual.
 - V. Income Tax clearance Certificate/Latest ITR (FY 2017-2018)
 - VI. An affidavit to the effect that the firm is not black listed by any U.P. Govt. Department.

Date:.....

**(Signature of Tenderer)
Authorized Signatory with Seal**

**REMOTE SENSING APPLICATIONS CENTRE
UTTAR PRADESH**

FORM-II

GENERAL CONDITIONS :

01. Sealed Tenders are invited on the prescribed Tender Forms which are supplied by RSAC-UP, Lucknow.
02. The cost of Tender Document is **Rs. 500/-** (Non-refundable), which should be paid by means of Bank Draft favouring Director, Remote Sensing Applications Centre, Uttar Pradesh, payable at Lucknow.
03. An Earnest Money to be Deposited **Rs. 8,000/-** payable through an A/C Payee Demand Draft drawn in favour of Director, Remote Sensing Applications Centre, Uttar Pradesh in any of the scheduled banks at Lucknow should be sent along with the Technical Bid .
04. The tenderer must be submitted the client list along with the Technical Bid.
05. The duration of validity of Tender/Quotation shall be 90 days from the date of opening of the tenders.
06. No interest shall be payable on the amount of earnest money and the same shall be released within 30 days to the tenderer who fails to qualify after finalization of the tenders.
07. Any tender not accompanied by Authorised Dealership Certificate duly signed, attested and issued by Manufacturer/Principals will be disqualified. The certificate should clearly specify the date of issue and its validity.
08. Any tender not accompanied by requisite Earnest Money Deposit will be disqualified.
09. In the event of the successful tenderer withdrawing his offer within the validity period or fails to accept the offer for any reason whatsoever, the earnest money deposited by him shall be forfeited by RSAC-UP.
10. The Conditional tenders will not be considered.
11. The amount of performance security will be equivalent of 5% of the purchase order value.
12. The EMD of the successful bidder will be released after the receipt of performance security.
13. The performance security of the successful bidder will be released only after the satisfactory completion of the warranty obligations covered during warranty period.
14. The competent authority, RSAC-UP reserves the right for not accepting the lowest or any/all the tenders in whole or in part without assigning any reason for such non-acceptance.
15. The right of rejecting the tender or cancel the whole process rests with the competent authority of RSAC-UP.

Agreed on the above

Date:.....

(Signature of Tenderer)

Authorized Signatory with Seal

REMOTE SENSING APPLICATIONS CENTRE, U.P.

FORM-III

SPECIAL CONDITIONS:

1. Tenders should be sent in sealed envelopes super-scribing the relevant tender No. and the due date of opening. Only one tender should be sent in each envelope.
2. Late tenders will not be considered.
3. Trade GST and/or other duties/levies where legally applicable and intended to be claimed should be shown separately in the tender.
 - Rates quoted for different items in your quotation should be valid for 90 days from the date of opening of the tender.
 - Prices are required to be quoted as per items mentioned in the enclosed list according to the units as indicated in the Form-IV.
4. **The tenders should quote for the Supply from ready stocks and on the basis of 'FOR' destination / delivery at site.**
5. a. All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
 - b. Samples, if called for, should be submitted free of all charges by the tenderer and the purchaser shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non-acceptance of tender, the tenderer will have to remove the samples at his own expense.
 - c. Approximate nett and gross weight of the items offered shall be indicated in your offer if dimensional details are available, the same should also be indicated in your offer.
 - d. Goods/Materials offered should strictly conform to our specifications, Deviation if any should be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the items offered and provide catalogues technical literature and sample, wherever necessary along with the quotations.
6. The purchaser shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of whole or any part of the tender or portion of the quantity offered and tenderers shall supply the same at the rates quoted.
7. Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures, where there is difference between amount quoted in words and figures amount quoted in words shall prevail.
8. The tenderer should supply along with his tender the name of his bankers as well as the latest Income Tax Clearance Certificate issued by the Income Tax Officer of the Income Tax Department of the circle concerned with the seal of his office if required by the purchaser.
9. **The purchaser reserves the right to place an order on the successful tenderers for additional quantity during the one year period from the date of opening of the tender at the rates quoted and the tenderers will be bound to make the additional supply accordingly.**
10. The quantity may increase / decrease as per requirement.
11. The authority of the person signing the tender if called for should be present.
12. **Supply / Delivery :** Regarding the supply of the materials, the Purchase order will be placed by the Competent Authority, RSAC-UP, Lucknow. The supplier should deliver goods in sealed and good condition along with the triplicate bills for the same directly to Stores of RSAC-UP, Lucknow.
13. **Payment:** The Payment shall be made within 30 days through RTGS after receipt of goods as per specifications, installation, testing successful operation and after the final acceptance by the Centre.
14. The successful Bidder/Supplier will have to deliver the materials within 30 days from the date of the receipt of the purchase order to the premises of the Centre.
15. The successful Bidder/Supplier has to furnish a warranty to the Centre for a minimum period of 1 year from the date of acceptance, which will cover free maintenance services, proper functioning and operation of the instruments/materials
16. Installation and operation of the Instrument/Materials will be made under the supervision of the official of RSAC-UP and the representative of the company supplying the materials.
17. Commercial bid of those firms will be opened who meet the technical specifications of the equipment. The date will be informed to the technically Qualified firms.
18. The successful bidder is bounded to supply the equipment/material as per the technical specifications/mentioned in tender document/purchase order. If the bidder is not able to supply the material as per required technical specifications, competent authority of RSAC-UP has the right to take any action against the supplier as per rules.

Agreed on the above

(Signature of Tenderer)

Authorized Signatory with Seal

Date:.....

Technical Specifications for Computer Consumables

I. Ink Cartridge for HP T790e Plotter			
SL. No.	Itemes	Product	Qty.
1	Photo Black ink	C9370A (130ml)	11 Nos.
2	Mate Black ink	C9403A (130ml)	12 Nos.
3	Gray ink	C9374A (130ml)	15 Nos.
4	Magenta ink	C9372A (130ml)	05 Nos.
5	Yellow ink	C9373A (130ml)	04 Nos.
6	Cyan ink	C9371A (130ml)	05 Nos.
II. HP Color LaserJet CM 6030 MFP Image Drum			
1	Black Image Drum	CB384A	04 Nos.
2	Cyan Image Drum	CB385A	01 No.
3	Magenta Image Drum	CB387A	01 No.
4	Yellow Image Drum	CB386A	01 No.
III. Cartridge			
1	Black Cartridge	CB 390A	02 Nos.
2	Cyan Cartridge	CB 381A	01 No.
3	Magenta Cartridge	CB 383A	01 No.
4	Yellow Cartridge	CB 382A	01 No.
IV. Print Head for HP T790e Plotter			
1	Gray and Photo Black	C9380A	01 No.
2	Magenta and Cyan	C9383A	01 No.
3	Matte Black and Yellow	C9484A	01 No.

**Tender Document for Supply of
Computer Consumables
(Commercial Bid)**



REMOTE SENSING APPLICATIONS CENTRE, U.P.

SECTOR-G, JANKIPURAM, KURSI ROAD,

LUCKNOW-226 021

Ph : 2730815 Fax : 0522-2730535

From:

.....
.....
.....
.....
Phone No......
Fax No......

To,

**The Director
Remote Sensing Applications Centre, U.P.
Sector-G, Jankipuram, Kursi Road,
Lucknow-226 021**

**Sub: Submission of Tender Document (Commercial Bid) in response to your
Tender Notice No. dated:.....**

Sir,

We hereby submit our sealed **Commercial Bid** in full compliance of the terms and conditions as given in the tender document under Form I to IV.

The **Commercial Bid** is submitted in the sealed envelope as desired.

Thanking you,

Yours faithfully,

Date:.....

(Signature of Tenderer)

Authorized Signatory with Seal

REMOTE SENSING APPLICATIONS CENTRE

UTTAR PRADESH

Sector-G, Jankipuram, Kursi Road, Lucknow-226021

Phone: (0522) 2730815

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(To be filled by the Tenderer)

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Date of Issue

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11. Particulars of Goods to be Supplied

12. Validity of Tender:

13. Amount of Earnest Money enclosed

(with details of Bank Draft)

14. Last date and time of submission of Tender

15. Date and Time of opening of Sealed Tender

16. Name of Firm

17. Postal address and Mobile/phone/fax nos. and e-mail of the Tenderer.

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.....

.....

18. Documents attached with form:-

I. Identity Proof of Proprietor/Partner/Director: Voter ID, Aadhaar Card, Driving License, PAN Card.

II. Address Proof of Proprietor/Partner/Director: Voter ID, Aadhaar Card, Driving License, Residence Certificate.

III. GST Registration No. Certificate.

IV. PAN of Proprietor/Partner/Director/Individual.

V. Income Tax clearance Certificate/Latest ITR (FY 2017-2018)

VI. An affidavit to the effect that the firm is not black listed by any U.P. Govt. Department.

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UTTAR PRADESH**

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Agreed on the above

(Signature of Tenderer)

Authorized Signatory with Seal

Date:.....

**REMOTE SENSING APPLICATIONS CENTRE
UTTAR PRADESH**

FORM-IV

(To be filled by the Tenderer)

From:

.....

Phone No......
Fax No......

To,

The Director,
 Remote Sensing Applications Centre, U.P.
 Sector-G, Jankipuram, Kursi Road, Lucknow-226 021

Dear Sir,

I/We hereby offer to supply the materials as detailed below at the price quoted hereunder and agree to hold this offer open till the date of I/We shall be bound to supply the materials hereby offered after issue of the Purchase Order. You are at liberty to accept any one or more of the items. I/We notwithstanding our tender shall be bound to supply such items and such portion or portions of one or more of the items as may be specified in the said purchase order.

Sl. No	Description of goods	Unit Price/ Rate	Qty.	Total Amount	
				Rs.	P.
Grand Total : Rs.					
Note : All the rates should be given both in figures & Words					
In words Rs. _____					
GST legally applicable if any should be mentioned separately.					

- Place at which delivery will be made _____.
- Date by which ordered items will be supplied. _____
- I/We have understood the terms the Tender Forms and have thoroughly examined the specifications and fully aware of the nature of the stores required. My/Our offer is to supply the stores strictly in accordance with requirement subject to the terms and conditions as stipulated in the Tender Document and those contained in the purchase order.

Date:.....

(Signature of Tenderer)
 Authorized Signatory with Seal